

Dundee Cycling Forum

5th December 2016
Dundee University, Dalhousie Building

Participants

Gordon Shepherd, Mark Simpson, Neil Quinney, Kate Treharne, David Martin, Trudy Cunningham, Marianne Scott, Martin Harris, Nina Gillespie, Norma Lyall, Ron Lawie, Peter Clinch, Steve King, Laurie Bidwell, John Berry, John Whyman, Andy Llanwarne, Andrew Smith, David Robertson, Daniel Kochaniuk, Alexander Cochrane, Robert Webster, Kim Reid, Scott Francis, Doug Stirling, Donald Baddon, Jacqueline Barclay, Avril Neilson, Gill Town, Chimed Jenson, Tony Turvey, Scott Reid, Mark Sinclair, Grant Murdoch, Jim Bryce, Susan Dye, Ralph Jessop, Ruairidh Meflore.

Introduction

John B welcomed the large turnout to the meeting, many of whom indicated they had not been at the previous meeting. In the absence of a formalised committee, he agreed to guide the discussion, but wished to emphasise his role as a fellow cyclist rather than as a DCC officer. He encouraged the Forum to take over responsibility for chairing future meetings.

1. Nomination of Notes Taker

As no-one volunteered for this task, **John W** and **Andrew L** agreed to take notes. No revisions were proposed to the notes of the last meeting.

2. Draft Constitution

Ron, Marianne and Steve have met and the latest draft has been shared for comments. They had referred to the notes of the last meeting, and the Dundee Local Access Forum (BRAW) constitution. Ron explained their thoughts on the headline name "Dundee Cycling" (dropping "Forum" to give more flexibility) and the Vision and Objectives. They were trying to keep the Constitution simple, achievable and aligned to the national Cycling Action Plan and Dundee Cycling Strategy. There was further discussion with some suggestions for alterations. The work of the team was appreciated by everyone present.

The direction was agreed as reflecting the aspirations of the Forum including future cyclists, leisure riders and cycling commuters, as well as sports cyclists and mountain bikers. There was some discussion of the outward appearance of the

Forum, especially to avoid appearing anti-car or anti-pedestrian, rather to project a positive image of cycling.

Action

1. **All** - Contact cycling@dundeecity.gov.uk if you have not received a copy or would like to add comments, such as alternative wording for the Vision and Objectives, which will be forwarded to the Constitution Team (any comments before Christmas please)
2. **Marianne, Ron** and **Steve** to work with comments, towards a draft for adoption at a future meeting

3. Communications

A discussion followed about the use of website, email, and social media. Steve has started creating a new website, to replace the one Martin had created at www.dundeecycling.co.uk . It was pointed out that there are already several websites providing information about cycling opportunities in Dundee, and it was suggested that the Forum should be more about exchanging information on (e.g.) infrastructure problems, ideas for improvement, examples of good practice elsewhere, and notification of events.

Discussion about email group, and whether all on it would like their email addresses shared within the Forum. It was agreed that Dundee City Council would transfer the Cycling email list to Dundee Cycling, but people would have to opt-in to the 'new' list (see Action).

Steve has already set up a Facebook page at <https://www.facebook.com/Dundee-Cycling-418827838506752/> and will arrange for a feed to be put on the website. Discussion about public access and closed groups on Facebook. Agreed that a closed group for members would be useful. Facebook easier to set up than website. Andrew S, Steve, Laurie and Scott F to work together on FB page. A Facebook community group could have several people as administrators.

Action

1. **Martin** - to set up independent email address, details to be sent out with this minute
2. **All** - if you wish to be included in email exchanges, with your email address visible to all, please send an "Opt In" email to new email address **when advised, insert here**
3. **Steve** - continue redesign of website
4. **Andrew S, Steve, Laurie** and **Scott** to discuss FB page and groups

4. Positions

Roles and committee positions were discussed. Chair, vice chair, secretary, communications, treasurer (if/when cash required). Volunteers for committee were asked for, and 7 responded (listed under Action). They would form an interim committee before a vote to formalise individuals for positions.

There was also a suggestion that a brief questionnaire could be circulated to members, to find out what their backgrounds are, and what expertise and contacts they could offer.

Action

1. **John W** – share e-mail of Steve, Trudy, Marianne, Ron, Nina, Robert and Norma within group as for initial communication ahead of the "opt-in" request email.

5. Shaping the role of the Forum

Discussion of how the Forum could influence major planning applications. There are opportunities to ensure cycling infrastructure is included as part of the planning application process. Broughty Ferry Community Council has a position on the committee whose role is to check Planning Application list weekly, and make representation to the council before permission is granted for a development. The Cycling Forum could do the same. Noted that not all developments are detailed in planning application lists, e.g. changes to roads linked to council projects such as new schools or sports centres. A Planning Officer position to be considered. Examples mentioned included Broughty Ferry Rd mill with planning permission for flats, Sidlawview Primary, Tayview Primary and the V&A.

Discussion of Community Empowerment Act and the observation that Dundee Cycling would be representing a community of interest as defined by the act. Cycling Friendly Community Awards may also apply, and could help fund activities like events or a Dundee Cycling Festival.

It was emphasised that there is money available for cycling initiatives in Scotland, and the Forum should be doing what it can to ensure that more of this is spent in Dundee.

The Council elections take place in May 2017, and this could provide an opportunity for Dundee Cycling to hold a hustings to focus attention on cycling and the benefits it could provide to the city.

6. Upcoming developments

Tayview Primary is to be built on Dickson Avenue, and could provide a test case to ensure that adequate cycling provision is designed in to all significant developments from the outset.

The Cycle Hub is proposed for the Blue Space, which is currently within the V&A construction site. The development of the hub (expected in 2018) will need input from cyclists and cycling business to decide its design, function and management. Someone (a business or community enterprise) will be needed to run the building.

Dundee Cycling Map - members of the forum had a look at the draft revised cycle map for 2017 and suggested some changes. It will be in A5 format, ensuring a different appearance to previous versions.

Action

1. **John W** - make available the cycle map on the Facebook page or by email for everyone who wants to suggest changes and corrections (by Christmas)

7. Date of next meeting

Provisionally Monday 6th February 7pm, Dalhousie Building, Dundee University. Trudy Cunningham to book room etc. (the University's valuable support for this inaugural event was acknowledged).

John Whyman and Andrew Llanwarne, 15 December 2016